

GRANT COUNTY BOARD OF COMMISSIONERS
DRAFT MEETING AGENDA
Week of April 3– April 9, 2023
Commission Chambers
35 C Street NW
Ephrata, WA 98823

**Public meetings are in person with a WEBEX Conference Call/Video option available.
(info below)**

MONDAY, APRIL 3, 2023

Event address for attendees: <https://grantcowa.webex.com/grantcowa/j.php?MTID=m94ce235749f83d4ef995543b6d834c03>

Event number: 2497 818 5314

Event password: A9WnJk3Spm2

Video Address: 24978185314@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
United States Toll
+1-408-418-9388
[Show all global call-in numbers](#)
Access code: 2497 818 5314

8:00 a.m. – 9:00 a.m. R Jones at Program Consultation w/ Dell Anderson (Renew, Moses Lake)

8:30 a.m. – 10:00 a.m. D Stone, Grant County Public Health Briefing for Healthcare and Schools

9:30 a.m. – 10:30 a.m. B Vasquez, Clerk of the Board Update

- NovaTime – Reports
- Commissioners Office Job Descriptions
- Joint Meeting w/ City of Moses Lake, Port of Moses Lake, Grant PUD (4/20)
- Jurassic Parliament Training

10:30 a.m. – 10:40 a.m. Bid Opening & Award, County Paper of Record for Legal Notices

11:00 a.m. – 11:30 a.m. S Fode, New Hope Update

- Shelter Update
- All Staff Training May 3-4
- Point and Pay System- Alyce
- County ARPA Requests
- Infant at Work Policy for Kids Hope
- Other organization

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of April 3, 2023**

11:30 a.m. – 12:00 p.m. L Leland, Port of Mattawa

1:00 p.m. – 2:00 p.m. Commissioners Roundtable – Misc. Discussion

- Review Consent Agenda Items
- Commissioners District Updates
- Safety Committee Budget/Incentives (PW)

2:00 p.m. – 3:30 p.m. K Eslinger, Human Resources Update

3:30 p.m. – 4:00 p.m. District Court Update

5:00 p.m. – 7:00 p.m. R Jones w/ Lisa Karstetter

TUESDAY, APRIL 4, 2023

Event address for attendees: <https://grantcowa.webex.com/grantcowa/j.php?MTID=m7481b08ec92b39bd1d4e597f3aff3af2>

Event number: 2492 778 6045

Event password: 8JRmmiSCx44

Video Address: 24927786045@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

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Access code: 2492 778 6045

8:30 a.m. – 9:00 a.m. K McCrae, Prosecuting Attorney's Office Update

10:30 a.m. – 11:00 a.m. Columbia Basin Conservation District Update

11:00 a.m. – 12:00 p.m. C Young, Development Services Update

- D.S. Update – Permitting and Revenue Statistics (Finance Concerns)
- Fee Schedule Draft (Building and Fire)
- MOU-ILA Moses Lake (UGA Development)
- Personnel Policy 1607 (Capital Facilities and Transportation Plans Process)

**Grant County Commissioners Agenda
Week of April 3, 2023**

1:00 p.m. – 2:00 p.m.

S Castro, Public Works Update

- Solid Waste
 - Household Hazard Waste Events April 28 – Royal City, and April 29 – Moses Lake
 - Tire Cleanup Event April 21-22 – Port of Moses Lake
 - Parametrix Amendment No. 26 Fiscal Year 2023 Environmental Services
- Public Works Engineering/Roads
 - Accident on Westshore Road NE Update

2:00 p.m. – 3:00 p.m.

Commissioner's Meeting

- Call to order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit)
- Approval of Agenda
- Correspondence (ie. Emails that have come in that need response, letters of support etc.)
- Commissioners Roundtable – Miscellaneous Discussion
- Consent Agenda – (Items 1 through 24) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision.

AUDITOR'S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.
2. Budget extension request in the amount of \$90,521.00 from 511.181 Interfund Communication to 001.000 Current Expense, to move Interfund funds into Current Expense.
3. Budget extension in the amount of \$761,151.00 from 114.156 Tourism Fund to LTAC Fund 134.185, to move the cash balance from Tourism Fund into LTAC Fund.

COMMISSIONER'S OFFICE

4. Approval of March 6, 2023, Commissioners Minutes.
5. Invoices
6. Reappointment letter for Craig Cleveringa to the Grant County Horticultural Pest and Disease Board for another two-year term beginning April 4, 2023, through April 3, 2025.
7. Reappointment letter for Sean Putnam to the Grant County Horticultural Pest and Disease Board for another two-year term that began January 1, 2023, through December 31, 2024.
8. Reappointment letter for Patrick Hoyle to the Grant County Horticultural Pest and Disease Board for another two-year term that began January 1, 2023, through December 31, 2024.
9. Special occasion liquor license application for Columbia Basin Allied Arts and their event to be held at the Wallenstein Theater at Big Bend Community College on April 28, 2023, from the Washington State Liquor and Cannabis Board.
10. Reimbursement request from New Hope from the American Rescue Plan Act (ARPA) funds in the amount of \$13,385.63 for November 2022 expenses.

**Grant County Commissioners Agenda
Week of April 3, 2023**

11. Reimbursement request from New Hope from the American Rescue Plan Act (ARPA) funds in the amount of \$19,929.91 for December 2022 expenses.
12. Reimbursement request from New Hope from the American Rescue Plan Act (ARPA) funds in the amount of \$35,344.64 for January 2023 expenses.
13. Reimbursement request from New Hope from the American Rescue Plan Act (ARPA) funds in the amount of \$27,170.32 for February 2023 expenses.
14. Out-of-state travel request for Commissioner Rob Jones to attend International Council of Shopping Centers (ICSC) RECON in Las Vegas, NV. Dates of travel are May 21, 2023, through May 23, 2023. Cost of travel is \$1,437.00.
15. Special occasion liquor license application for Ridge Riders and their event to be held at 22206 Alcan Rd NE, Grand Coulee on May 12-13, 2023, from the Washington State Liquor and Cannabis Board.

DEVELOPMENT SERVICES

16. Budget amendment request to utilize \$1,010.01 of \$1,495.00- 2023 budget monies approved for the purchase NFPA Subscription to support the purchase of a 2023 budgeted copier. The copier was initially approved in the amount of \$17,751.00 but did not include shipping. The new total of the copier is \$19,242.08. The remaining \$481.07 will be paid from the Development Services Building budget.

NEW HOPE

17. Authorization for the Director to DocuSign Washington State Department of Commerce Federal Grant with New Hope through Housing Division, Grant No. 23-46306-009 for Youth Homelessness Demonstration Program (YHDP), Youth Lead Project in the amount of \$30,487.00. Term of agreement is March 23, 2023, through October 31, 2023.

PUBLIC WORKS

18. Customer Agreement with FP Mailing Solutions for a new mail meter and base. Term of the agreement is 5 years at the price of \$32.95 a month.
19. Request to Transfer 2022 Ford F150 from the Fire Marshall to Development Services. Vehicle was previously approved and purchased for the Fire Marshal in the 2022 budget but due to long delivery time was not delivered until 2023 and was not budgeted for. Development Services budgeted for a new vehicle purchase to replace vehicle #0669 in 2023 and they have requested this vehicle.
20. Recommendation to award Idaho Fence the Grant Orchards Project in the amount of \$51,000.00. Award letter will be signed upon approval.
21. Dedication Deed for Road 9 SW from Eilers Land, LLC (Grantor) to Grant County, WA (Grantee), for parcel No. 210313000, 210314000, and 0210316000.

22. Request to surplus certain county owned property as listed below:

SURPLUS VEHICLES AND EQUIPMENT 2023				VIN/	HOURS/	SALVAGE			SOLD	
VEHICLE	YEAR	MAKE	MODEL	SERIAL NUMBER	SALE	VALUE	DESCRIPTION	REASON FOR SURPLUS	AMOUNT	NOTES
3011	2013	CHEVROLET	SILVERADO 2500	1G2KVG8B2330539	159,178	\$3,032.68	3/4 TON PICKUP	CONDITION AND MILEAGE		
0630	2012	FORD	F250	1FT7X2B60CEG69436	183,536	\$2,868.34	3/4 TON PICKUP	CONDITION AND MILEAGE		
7075	2015	FORD	F250	1FT7W2B62FEA58973	127,970	\$3,241.42	3/4 TON PICKUP	CONDITION AND MILEAGE		
7077	2015	CHEVROLET	TAHOE	1GNLC2E4FR281220	137,345	\$3,294.49	PURSUIT CAR	BAD ENGINE		
97	2006	JLG	TF6-42	160022052	1,439	\$10,057.95	FORKLIFT/ MANLIFT	BROKEN AND OBSOLETE PARTS		
1535	2003	JOHN DEERE	JD6220	L06220A373166	6,568	\$7,958.88	MOWER TRACTOR	AGE AND CONDITION		
BOCC	1988	DODGE	W100PICKUP	1B7HW14Y0J5724042	55,240		DODGE W100 1/2 TON PICKUP	AGE, MILEAGE, BAD ENGINE		Funds go to BOCC
BOCC	1996	DODGE	RAM P/U	1B7KF26Z3T5693874	94,831		DODGE RAM 1/2 TON PICKUP	AGE, MILEAGE, BAD ENGINE		Funds go to BOCC
ATTACHMENT										
SURPLUS MISC EQUIPMENT 2023				APPROXIMATE						
MAKE	MODEL	DESCRIPTION		VALUE	Reason for surplus					
BRANICK	7600	STRUT SPRING COMPRESSOR		\$100.00	No longer needed					
OTC	1545	MOTORCYCLE JACK		\$250.00	No longer needed					
ACE TANK		120 GALLON WASTE OIL TANK		\$100.00	REPLACED					
ACE TANK		280 GALLON WASTE OIL TANK		\$100.00	REPLACED					
REZNOR	RAD-235	WASTE OIL HEATER		SCRAP	CHAMBER BURNED OUT					
ALL-AMERICAN	AHWN-5630	PRESSURE WASHER		SCRAP	REPLACED/ BEYOND REPAIR					
national screw										
B mfg c.	41	chain hoist		SCRAP	UNUSABLE					
		550 GALLON FUEL TANK		SCRAP	UNUSABLE					
		4100 GALLON FUEL TANK		SCRAP	UNUSABLE					
		300 GALLON FUEL TANK		SCRAP	UNUSABLE					
		550 GALLON FUEL TANK		SCRAP	UNUSABLE					
		(4) 1000 GALLON FUEL TANKS		SCRAP	UNUSABLE					
		500 GALLON FUEL TANKS		SCRAP	UNUSABLE					

SHERIFF'S OFFICE

23. Out-of-state travel request for Jeff Wentworth to attend NW HIDTA Initiative Supervisors and Commanders Training Summit in Pendleton, OR. Dates of travel are May 22, 2023 through May 23, 2023. Total cost of travel request is \$302.44.

TREASURERS OFFICE

24. Resolution ordering sale of Tax Title property parcel No. 18-1303-001 in the amount of \$500.00. Parcel is being sold to County for the benefit of the County Road Department.

- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
- Adjournment

3:00 p.m. – 5:00 p.m. R Jones, Boys and Girls Club Visit

4:00 p.m. – 5:00 p.m. R Jones, Position Management Review Team Meeting (Moses Lake)

**Grant County Commissioners Agenda
Week of April 3, 2023**

WEDNESDAY, APRIL 5, 2023

R Jones, Remote

8:00 a.m. – 9:00 a.m. D Stone at Program Consultation w/ Dell Anderson (Renew, Moses Lake)

10:00 a.m. – 11:00 a.m. C Carter at Program Consultation w/Dell Anderson (Renew, Moses Lake)

7:00 p.m. – 9:00 p.m. PLANNING COMMISSION

THURSDAY, APRIL 6, 2023

R Jones, Remote

7:00 a.m. – 8:00 a.m. R Jones, Moses Lake Chamber Response Team Meeting

9:30 a.m. – 12:00 p.m. D Stone, Columbia River Policy Advisory Group

1:00 p.m. – 2:00 p.m. R Jones, Grant County Jail OAC Meeting

FRIDAY, APRIL 7, 2023

R Jones, Remote

12:00 p.m. – 1:00 p.m. D Stone, 2023 Legislative Virtual Update